

**LOCAL COURT  
CIVIL LISTING ADVICE**

(IMPORTANT – Where the parties are represented by a barrister or solicitor a completed and signed copy of this document must be given to each party’s representative on the review date)

<b>Parties:</b>	-v-
<b>Case Number(s):</b>	
<b>HEARING DATE:</b>	

Estimated Time for Examination In Chief:	Estimated Time for Examination in Chief	Estimated Time for Cross Examination:	Total Time Witness Required:
<b>Plaintiff - <u>WITNESSES</u></b>			
1.			
2.			
3.			
4.			
5.			
TOTAL:			
<b>Defendant - <u>WITNESSES</u></b>			
1.			
2.			
3.			
4.			
5.			
TOTAL:			
<b>TOTAL ESTIMATED OF LENGTH OF HEARING:</b>			
IS AN INTERPRETER REQUIRED: <b>* Onus to Party to Organise</b>	YES/NO (please circle one)		
WHAT LANGUAGE:			
Audio Visual Link Appearance <b>* Onus on Party to Organise</b>	YES/NO <b>State or Country:</b>		
All Interlocutory Motions Filed and Disposed of:	YES/NO		
All Subpoenas have been issued and complied with:	YES/NO		
Checked Availability of Witnesses for hearing date:	YES/NO		
PLAINTIFF'S SOLICITOR/COUNSEL	CONTACT NO:	<b>SIGNATURE:</b>	
DEFENDANT'S SOLICITOR/COUNSEL	CONTACT NO:	<b>SIGNATURE:</b>	