

Annexure B
Local Court of NSW
Civil Listing Advice

(IMPORTANT – Where the parties are represented by a barrister or solicitor a completed and signed copy of this document must be given to each party’s representative on the review date)

Parties:			
-v-			
Case Number(s):			
Hearing date:			
Estimated time for examination:	Estimated Time for Examination in Chief	Estimated Time for Cross Examination:	Total Time Witness Required:
Plaintiff - Witnesses			
1.			
2.			
3.			
4.			
5.			
Total:			
Defendant - Witnesses			
1.			
2.			
3.			
4.			
5.			
Total:			
Total estimated of length of hearing:			
Is an interpreter required: * Onus on Party to Organise	Yes / No (please circle one)		
What language:			
Audio Visual Link Appearance: * Onus on Party to Organise	Yes / No State or Country:		
All interlocutory motions filed and disposed of:	Yes / No		
All Subpoenas issued and complied with:	Yes / No		
Checked availability of witnesses for hearing date:	Yes / No		
Do parties consent to dispense with Review:	Yes / No		
Plaintiff’s Solicitor / Counsel	Contact no:	Signature:	
Defendant’s Solicitor / Counsel	Contact no:	Signature:	