Notice of Motion

Before the Chief Industrial Magistrate

No.	CI	IM	of 20		
	A.	The applicant at (address)	t will on (date)	at (time) for:	move the Court
Se	t oı	ut motions to b	pe made below, e.	g. for directions, etc:	
	B.	Grounds and	reasons:		
Sta	te l	briefly but spe	cifically the reasor	ns for the application	
	_				
	C.	Applicant:			
		•	of applicant, includ cation, etc, as the c	ing capacity in which applica case may be):	nt applies (eg. as
Add	dre	ss (if corporat	ion, registered offic	ce):	
Sol	icit	or or agent:			
Add	dre	ss for service:			
	D.	Respondent	(Name and addres	s of those respondent to the	application):
Nar	ne	(state full nan	ne of applicant):		
-		city in which ap	oplicant applies (e.	g. as an industrial organisati	on, etc, as the
Add	dre	ss (if corporat	ion, registered offic	ce):	
Sol	icit	or or agent (if	any):		
Add	dre	ss for service:			
_		ture: e.g. responder	nt):	Filed (date):	

document):
Contact name (name of person conducting the matter):
Address:
Telephone
Fax:
DX:
(and if solicitors or agents are acting, add) by their agents
Name:
Address:
Telephone:
Fax:
DX:

 You are required to file a notice of appearance at the Industrial Registry (address and telephone number) within 7 days of service of this notice on you.

To the Respondent(s) (name each party affected by the above order sought):

See Part 12 of the Industrial Relations Commission Rules.

- 2. If you do not enter an appearance, or if there is no attendance by you or your counsel, solicitor or agent at the time and place specified in this notice or as notified to you subsequently, the proceedings may be heard in your absence and an order may be made against you.
- 3. Unless the time, place and date of hearing are endorsed on this application, the parties will be subsequently advised of the date time and place when the Commission will hear this motion. Any enquiries should be made to the Industrial Relations Commission List Clerk, telephone (number).

(Where the time for service has been abridged, add —

The time before which this motion is to be served has been abridged by the Court to 5.00 pm on (date).

(Add, where necessary, form of Appointment for Hearing)

Important Notice: