



Arrangements in the Court vacation period (2021/2022)

Sitting arrangements

- **Judges** The Court's fixed vacation is 20 December 2021 to 28 January 2022. The new law term begins on 31 January 2022.
The Duty Judge is available for urgent listings during the vacation.
- **Commissioners** Matters may be listed for s 34 conferences, mediations and hearings before Commissioners throughout the vacation except for the public holidays and the public service holiday on Wednesday, 29 December 2021
- **Registrars** The final Registrar's directions hearing list for 2021 will be on Friday, 17 December 2021. The Registrar's directions hearing list will resume on Monday, 17 January 2022.
- **Online Registry and Online Court** Both Online Registry and Online Court will be operating 24 hours a day as normal during the vacation period and parties are encouraged to avail themselves of these resources. Applications, appeals, notices of motion and subpoenas can continue to be filed by Online Registry. Online Court can continue to be used to seek directions and also access orders for subpoenas and notices to produce throughout the vacation. Filings and requests in criminal matters can continue to be filed by email at LEC_criminalfilings@justice.nsw.gov.au throughout the vacation.

Registry business hours over the public holidays

- **Registry hours:** CLOSED for the Christmas Day public holiday on 27 December 2021, the Boxing Day public holiday on 28 December 2021 and the public service holiday on 29 December 2021.
- **Urgent filings:** If a public holiday is the last day for filing an application or an appeal, the application, appeal or originating process can be filed through Online Registry.
- **Urgent listings:** Parties seeking an urgent listing before the Duty Judge should contact the Registrar using the after hours number 02 9113 8255.

Registry business hours Friday, 24 December 2021 to Friday, 14 January 2022

- **Registry hours:** 10am – 4:00pm, Monday to Friday. Closed for the public holidays listed above
- **Telephone enquiries (9113 8200):** 9:30am – 4:30pm, Monday to Friday. Closed for the public holidays listed above
- **Urgent listings** Parties seeking an urgent listing before the Duty Judge during business hours should contact the registry on **02 9113 8200**.
If there is a need for an urgent listing before the Duty Judge outside of the above business hours, then please call the after hours number **02 9113 8255**.

Registry business hours and arrangements from Monday, 17 January 2022

Regular registry business hours will resume and the registry counter will be open 8:30am to 4:30pm, Monday to Friday (excluding public holidays).